

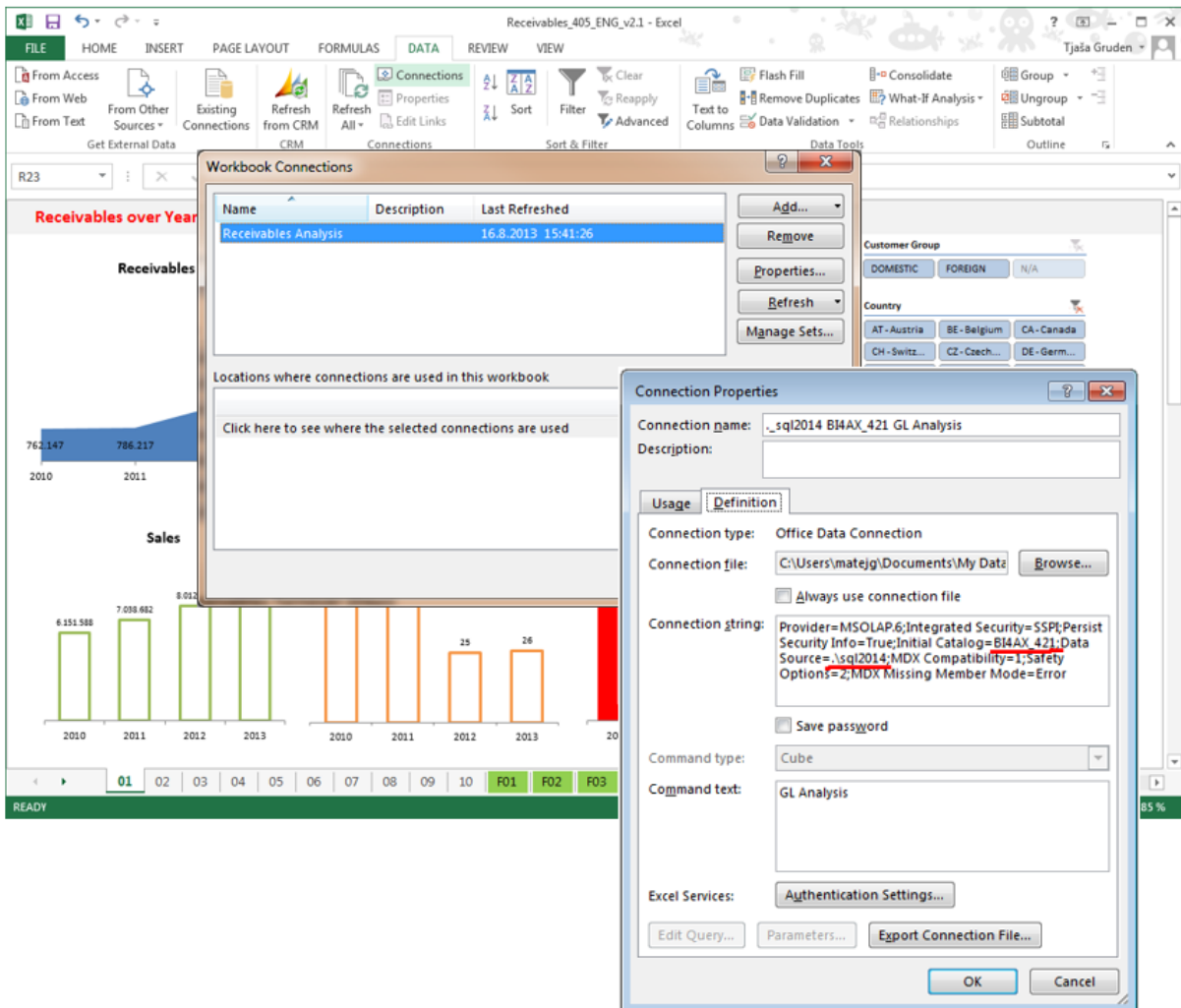
Changing Trial Reports Connection

Last update: March, 2016

1. CONNECTING TO BI4DYNAMICS DATA BASE

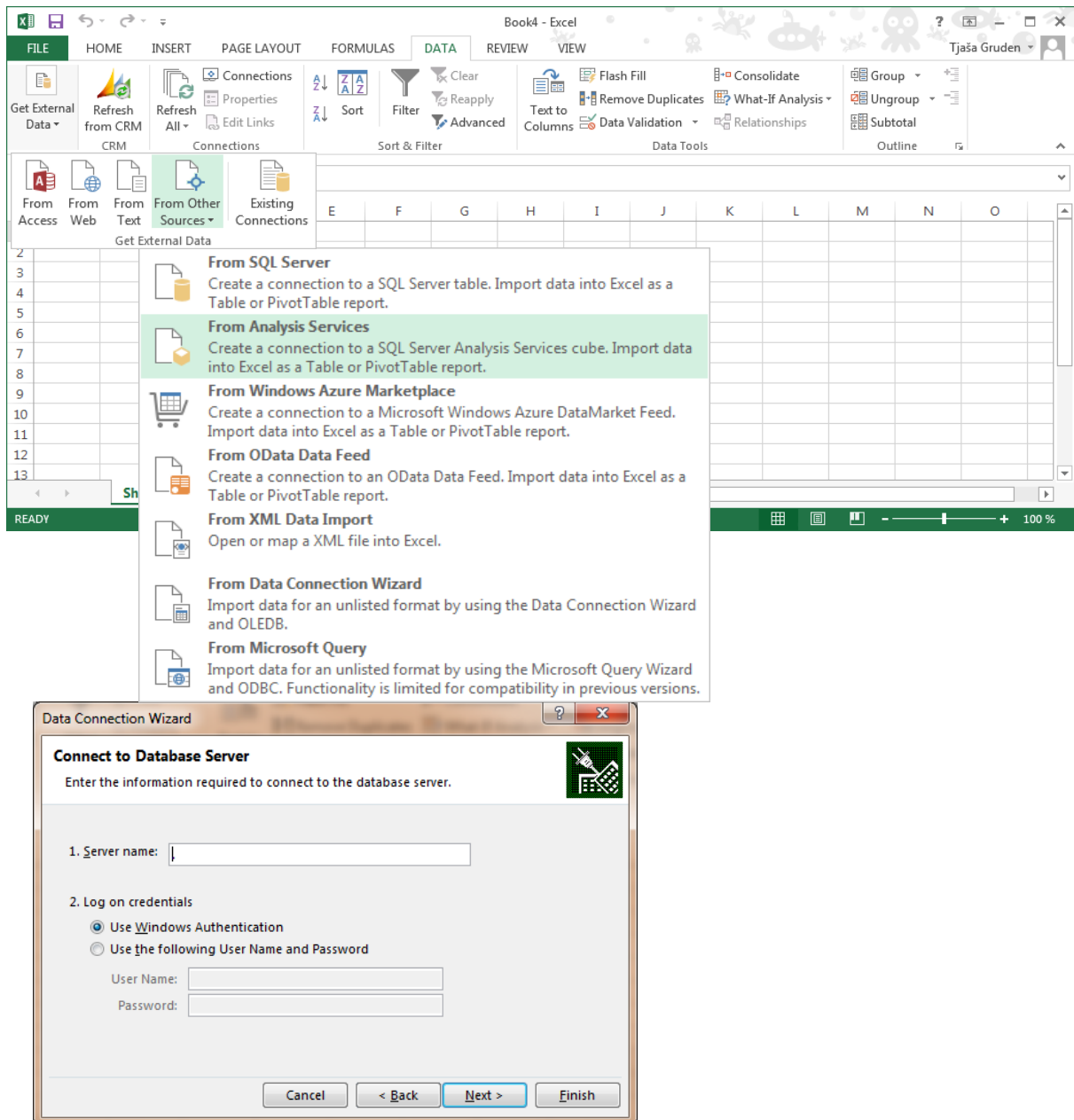
1.1. Changing connection

1. **Download** and **Open** Prebuilt reports
2. Click **Data > Connections > Properties > Definition**
3. Type the **database name** to the **Initial Catalogue** property of the **Connection string**.
Type the **server name** to the **Data Source** property of the **Connection string**.

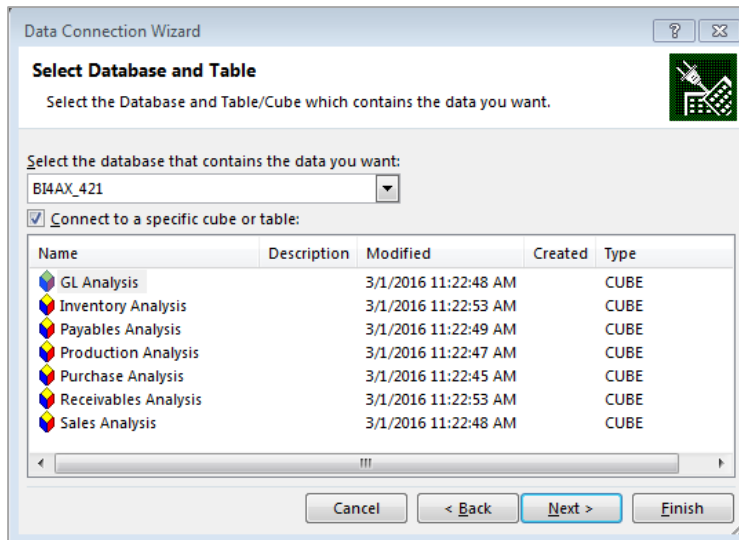


1.2. Making a new connection

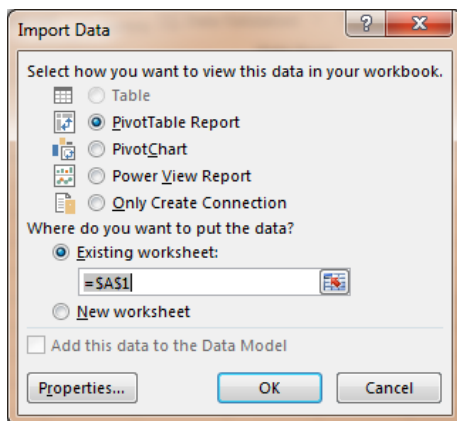
1. **Open** Microsoft Excel
2. Click **Data > Get External Data > From other Data Source > From Analysis Services**.
3. Insert a server name. If local server make ".".



4. Click **Next**.
5. Select **Analysis database** from the dropdown menu and select **Application area** you wish to analyse.



6. If you wish edit a friendly name.
7. Click **Finish**.
8. Import data



9. Click **OK**. Start exploring your data

Book4 - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW ANALYZE DESIGN

Clipboard Font Alignment Number Styles Cells Editing

E10

Row Labels	Avg Receivabl	Customer Net	% Receivables	Sales On Credit
#2008	1.012.801,74	762.146,85	,17	6.053.834,29
#2009	1.113.668,65	24.070,24	,31	6.770.320,55
#2010	1.010.116,26	563.732,89	,38	7.915.596,64
#2011	1.656.079,38	1.980.774,71	,43	11.393.663,21
#2012	3.330.724,69		1,00	
#2013	3.330.724,69		1,00	
#2014	3.330.724,69		1,00	
Grand Total	3.330.724,69	3.330.724,69	100,00%	32.133.414,69

PivotTable Fields

Show fields: (All)

Drag fields between areas below:

FILTERS

- Company
- Customer by Posting Group

COLUMNS

- Values

ROWS

- Date YMD

VALUES

- Avg Receivables
- Customer Net Change
- % Receivables Overdue

Defer Layout Update UPDATE

Sheet1 BI4Dynamics

READY 100%